**IO2 MODULE 1 Script**

Welcome to the "Oral history curriculum and resource pack" of the PAST-TIMES project! In Module 1, which is the first out of four, you will learn how to elaborate a common history of Europe from the people’s perspective. The module is divided into four units. All the content that will be offered to you is presented in an engaging and fu way so that the acquisition of new knowledge is done in a playful way. You will learn without even realizing it, isn't it wonderful?

First, in Unit 1 “Your memory and its tricks” you will learn about memory and how our brains work. The unit will focus on the different types of memory and will provide you with fun exercises to test and train your short-term memory.

Then, Unit 2 is composed of 2 sections “How to tell a story” and “How to write a story”, where you will learn about oral and written storytelling. It will focus on techniques to make a story lively and how to catch your audience’s attention. This unit will help you to identify the key points that make a good story and will provide you with tips and tricks to change the genre of a story genre. Be prepared to know how to change a love story to a scary story or to a funny story!

Unit 3, “Pay attention to your body language”, is about body language and will provide tips and advice about how to read body language. It will emphasize the importance of body language, especially when telling a story!

Finally, Unit 4 “Work on your ability to speak in public” will focus on public speaking. It will teach you techniques to work on your elocution and will provide you with tips to face your natural timidity. You won’t be afraid of speaking in front of an audience anymore!

All these skills and competences will help you to tell a story and to shape it. The knowledge provided will support you when telling your story, keep it in mind and you will become a great story teller!

**IO2 MODULE 2 Script**

Welcome to the "Oral history curriculum and resource pack" of the PAST-TIMES project! In Module 2 you will learn a number of ways that you can mould the testimonies of a common European history collected thanks to the skills acquired in Module 1. Through the 5 units of this Module you will acquire many new soft skills in an interactive way!

Unit 1, “Be aware of intergenerational gap”, here you will learn how to rethink relations between younger and older people, how to accept diversity, how to set minds free of prejudices and better understand the value of intergenerational dialogue to boost inclusion of all learners.

In Unit 2, “Raise intercultural awareness”, you will first of all understand the different communication styles across cultural divides, then you will understand non-verbal communication in different cultures and finally you will also get acquainted with social norms and customs in different cultures, which is essential to work in multicultural classes composed of people from different cultures.

Unit 3 “Practice your active listening skills” will teach you how to overcome communication barriers, you will also understand the importance of active listening and you will exercise it in order to achieve effective communication, which is the basis for effective communication and to achieve understanding among people.

In Unit 4 “Manage your emotions and those of the person in from of you”, you will learn to become conscious of emotions, you will develop personal strategies to cope with the intense emotions (anger) that can result from adverse situations and the demands of others, you will learn to avoid reacting without thinking, which can cause harm to yourself and others, and you will learn how to find ways to solve the problems in a positive way.

Unit 5 “Boost your critical thinking skills for planning an oral history project” will help you to understand the importance of developing critical thoughts about things, you will also learn how to use critical thinking to tell a story and how to read a book by using critical thinking. Thanks to this skill it is possible to improve the quality of your work and to make the best choices when working on a text.

**IO2 MODULE 3 Script**

Welcome to the "Oral history curriculum and resource pack" of the PAST-TIMES project! In the Module 3, you will learn about some of the specific communication and research techniques you will need to prepare for your own oral history project. This is where you can begin to put into practice the new skills you have learned in Modules 1 and 2. Throughout the 5 units in this module, you will be guided through the process of planning and conducting research for your oral history project!

Unit 1, “How to conduct an interview – forming open questions”, here you will learn about the art of interviewing and how forming your questions correctly can yield quality testimonies that will contribute to a rich oral history being recorded. Making sure you prompt your interviewee with open questions that will encourage and support them to offer their personal accounts of times gone by will add a personal perspective to your oral history project.

In Unit 2, “Planning and executing an oral history project”, you will first be guided to set the scope of your oral history project and decide what aspects of history you want to record in your project. You will also be shown the practical steps you need to complete to set up your oral history interview and key techniques you can deploy to motivate your narrator to give a meaningful and accurate testimony.

Unit 3 “Online research techniques for checking the facts” is a practical module that will guide you to complete essential fact-checking for your oral history interview. One of the pitfalls oral history is that many accounts mix fact with fiction, and can include hearsay and opinions, rather than factual historical accounts. Through practical activities you will learn how to harness the potential of Internet searches to check key facts offered by your narrator.

Unit 4 “Sourcing and authenticating primary sources”, here you will be introduced to what primary sources are and how they form the backbone of accurate oral history accounts. In this unit you will be guided through the process of authenticating photographs and written documents that may be cited in your narrator’s testimony.

Unit 5 “Evaluating and safe-guarding the quality of the oral history project” will help you to ensure that your oral history project is historically sound. In this unit you will be shown different methods to evaluate the quality of your oral history project and key questions to consider when evaluating the oral history you have recorded.

**IO2 MODULE 4 Script**

Welcome to the "Oral history curriculum and resource pack" of the PAST-TIMES project! Module 4 is the final module of this curriculum. Throughout the four units in this this module you will learn about the correct way to archive and publish your oral history project on appropriate online domains. In this module will also guide you through preparing for oral history project for distribution and some tips for safeguarding your oral history project once it is in the public domain. This is the final step in becoming an oral historian!

In Unit 1, “Guidelines for archiving and storing oral history projects”, you will be asked to consider why it is important to archive your oral history project, now that you have worked so hard to record it. You will also be prompted to consider the steps you need to take to archive your oral history project properly and where you plan to store your archived files.

Unit 2, “Presenting oral history for distribution”, here you will be guided through the paperwork you need to have on file before your oral history project is ready to be shared with the world – these include participation and recording agreements, which should be signed by your narrator before the interview commences, as well as deposit agreements and other forms. A final step in preparing your oral history project for distribution is to critically evaluate the success of your project – where your original objectives met? You will find out how to complete these key steps in this unit.

Unit 3 “Publishing oral history through social media channels” supports you to take the next step to share your oral history project in the public domain. This unit will guide you through setting up a Community Page on Facebook, and distributing your project through YouTube and SoundCloud, so that it can reach your intended audience. Practical advice for choosing the most appropriate online platform for your project is provided throughout this unit.

In Unit 4 “Safe-guarding oral history projects in the public domain”, you will complete the final steps required to preserve the integrity of your oral history project and to protect your work once it is published online. This unit provides guidelines and advice for licencing in the public domain and make recommendations for copyright licences you should apply to your oral history project before it is released to the public. At the end of this unit, you will have completed this curriculum and resource pack, and nothing will stand in your way of becoming a published oral historian.